

Getting and Staying organized

- The best way to keep your parenting group positive is to be organized
- Make sure you have the appropriate contact information and that you know how people like to be reached. Texting may work for one family, but not for another.
- Email works great for getting information out to lots at the same time, but it might not be good if you are informing about a last minute change in meeting place or time.
- Ask how people like to be reached. Try to reach group consensus—for example meeting reminders a week ahead of time warrants an email, a last minute change should be done by phone call or text message.
- If you have a large group, ask for volunteers to be part of a telephone tree—you make the first call and that person calls the next person on the list, etc. Anyone who doesn't reach their person needs to leave a message and then call the next name to keep the information flowing.

It is sometimes a nice touch to call or email members of your group between meetings—just a quick hello or how are things going can make everyone feel like a special member of the group.



Be the Difference